The Annual Quality Assurance Report (AQAR) of the IQAC 2017-18

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	SRI JAGADGURU MURUGHARAJENDRA FIRST GRADE COLLEGE OF ARTS & COMMERCE, TARIKERE.
1.2 Address Line 1	LINGADAHALLI ROAD
Address Line 2	------------
City/Town	TARIKERE TALUK, CHICKAMAGALURU DIST.
State	KARNATAKA
Pin Code	577 228
Institution e-mail address	sjmcollege_tke@yahoo.com
Contact Nos.	08261-222330
Name of the Head of the Institution:	Dr.G.E.Vijayakumar
Tel. No. with STD Code:	08261-222330
Mobile:	9480369105

Name of the IQAC Co-ordinator: Prof. Jaya Naik

Mobile: 94484 21871

IQAC e-mail address:

iqaccoordinator.sjmtke@gmail.com

sjmcollegetke@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)   KACOGN13380

1.4 Website address: www.sjmctarikere.org

Web-link of the AQAR: www.sjmctarikere.org/AQAR201718.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	71.4	31-03-2007	5 years
2	2nd Cycle	B	2.29	25-05-2016	5 years
3	3rd Cycle				
4	4th Cycle				

1.6 Date of Establishment of IQAC :   DD/MM/YYYY   01-07-2005

1.7 AQAR for the year   2017-18

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

  i. AQAR   (DD/MM/YYYY)
 ii. AQAR   (DD/MM/YYYY)
iii. AQAR   (DD/MM/YYYY)
 iv. AQAR   (DD/MM/YYYY)
  v. AQAR   (DD/MM/YYYY)
 vi. AQAR   (DD/MM/YYYY)
vii. AQAR   (DD/MM/YYYY)

1.9 Institutional Status

University   State ☐   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☐

Autonomous college of UGC   Yes ☐   No ☐

Regulatory Agency approved Institution   Yes ☐   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

                     Urban ☐   Rural ☑   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☑

                    Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑   Science ☐   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   Certificate Courses approved by Kuvempu University

1.11 Name of the Affiliating University *(for the Colleges)*   Kuvempu University, Shankaraghatta, Shivamogga.

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐

University with Potential for Excellence ☐   UGC-CPE ☐

DST Star Scheme ☐   UGC-CE ☐

UGC-Special Assistance Programme		DST-FIST	

UGC-Innovative PG programmes		Any other (*Specify*)	

UGC-COP Programmes	

2. IQAC Composition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2. 6 No. of any other stakeholder and community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

-

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders: No.   05   Faculty   02

Non-Teaching Staff Students   02   Alumni   01   Others

2.12 Has IQAC received any funding from UGC during the year?   Yes   No   ✓

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   0   International   0   National   0   State   0   Institution Level   0

(ii) Themes   ------

2.14 Significant Activities and contributions made by IQAC

- A detailed Academic Plan for 2017-18 was chalked out.

- One of the faculty member participated in International Level and two National Seminars as resource person.

- Four faculty members participated in National Level and one State Level Seminars/ Conference.

- Faculty members Presented papers in four national level seminars.

- Seven Students participated in NSS university level/state level events

- Health check up Programme was organised for the students and the staff.

- 54 units of blood donated in a Donation Camp organized.

- 19 Students participated in University Level sports, games and 20 students participated in cultural events.

- Yogasana Training Programme was organised for the benefit of the public in association with NGOS.

- Two dramas were arranged of social interest for the benefit of the public in association with NGOS.

- 8 students were helped with financial support from institution and 146 students with the financial support from Government

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To organise seminars/conferences	--
2. To encourage faculty to participate and present papers in seminars /conferences workshops etc.	1. Faculty members participated in 7 national level and 1 state level seminars/conferences and presented 4 papers.
3. To encourage to participate as a resource person in seminars/conferences/workshop etc.	2. One faculty member Participated in International Level Seminar and in Two National Level Seminars as resource person and chaired a session
4. To encourage to participate as a resource person/Delegate in workshops/Training etc...	3. Six Members of the staff participated in workshop/training.

5. To encourage the faculty to undertake Minor/Major Research Project	5. Applied for the Minor Research Project (MRP) at ICSSR New Delhi.
	-------
6. To organise a book talk programme	Organised a book talk programme on memory of Dr.M.M.Kalaburagi.

7. To arrange special lectures	7. special lectures were arranged for the students with different resource persons
8. To conduct an Health check up Programme	8. An Health check up Programme was organised to the students
9. To conduct competition programmes like debate, Speech, Pick and Speak etc.	9. Competitions were conducted for the students of the college Taluk Level Cultural competition held in December 2017.
10. To Bring out College news letter semester wise.	10. News Letter for each semester published.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body   Yes ✓   No ☐

Management ✓   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02	Nil	-	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	06	-	06	06
Others				
Total	08	-	06	06

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option ✓ / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [✓]   Parents [✓]   Employers [ ]   Students [✓]
   (On all aspects)

   Mode of feedback   :   Online [ ]   Manual [✓]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	02	04	-	02

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	06	-	-	-	-	-	03	-	09

2.4 No. of Guest and Visiting faculty and Temporary faculty   09   -   -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	05	03
Presented papers	0	04	0
Resource Persons	01	02	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Assignments, seminars, group discussions, interaction with the students, filed visits, etc.

- Use of ICT in teaching and learning process. Establishing the session (lesson) plan. Before the commencement of each semester along with the course handouts which are made available to all students in the beginning of the semester.

- Deputation of the students to leadership training programmes organised by other institutions.

- Deputation of the faculty to participate and present paper in seminars/workshops related to subjects and quality related aspects.

- Special lectures arranged

- Conferences / Seminars organised

2.7 Total No. of actual teaching days
     during this academic year

199

Bar coding, photocopy and multiple choice questions for some subjects online exam form filling, issue of halltickets , online entry of internal and external marks

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

00	00	02

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise
     distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	39	4	9	7	1	53.84
B.Com	47	18	11	04	0	70.21

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Planning, implementation, verification and improvement

- Setting goals, identifying stakeholders and their needs

- Developing programmes to fill such needs

- Translating expectations to reality

- Evaluation through Constant and continuous observation and reports

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01

Faculty exchange programme	01
Staff training conducted by the university	04
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	02	Nill	01
Technical Staff	--	--	--	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Faculty members are encouraged to participate in research through FIP.

- The college library provides the necessary books for research works.

- Encouraged the students to engage in minor research through surveys

- Encouraged teachers to apply/undertake Minor/Major Research Projects.

- Faculty members are encouraged to participate and present research papers in National and State level Conferences and Seminars.

- Faculty members are Encouraged to apply for organising National and State level Conferences and Seminars.

- Faculty members are encouraged to conduct student benefit oriented research Programmes.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	01	01	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	03	✓

3.5 Details on Impact factor of publications:

Range [--]   Average [✓]   h-index [--]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	-	-	-	-
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*				
Any other(Specify)	--	--	--	--
Total				

3.7 No. of books published   i) With ISBN No.   [--]   Chapters in Edited Books   [--]

ii) Without ISBN No.   [--]

3.8 No. of University Departments receiving funds from

UGC-SAP [--]   CAS [--]   DST-FIST [--]

DPE [--]   DBT Scheme/funds [--]

3.9 For colleges   Autonomy [--]   CPE [--]   DBT Star Scheme [--]

INSPIRE [--]   CE [--]   Any Other (specify) [✓]

3.10 Revenue generated through consultancy [--]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [01]

3.13 No. of collaborations   International [0]   National [0]   Any other [04]

3.14 No. of linkages created during this year [ ]

3.15 Total budget for research for current year in lakhs :

From Funding agency `0`   From Management of University/College `0`

Total `0`

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides   `01`
and students registered under them   `08`

3.19 No. of Ph.D. awarded by faculty from the Institution   `02`

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF `0`   SRF `0`   Project Fellows `0`   Any other `0`

3.21 No. of students Participated in NSS events:

University level `05`   State level `0`

National level `01`   International level `0`

3.22 No. of students participated in NCC events:

University level `0`   State level `0`

National level `0`   International level `0`

3.23 No. of Awards won in NSS:

University level   0   State level   0

National level   0   International level   0

3.24 No. of Awards won in NCC:

University level   0   State level   0

National level   0   International level   0

3.25 No. of Extension activities organized

University forum   0   College forum   01

NCC   0   NSS   02   Any other   0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Free Health Check up Programme was organised for the benefit of students .

- Testing of the Blood groups of 280 samples done with the help of primary health centre at Mallenahalli village in special NSS camp programme.

- 54 Units of blood donated in blood donation camp.

- Jatha organised on sensitising swaccha bharat abhiyana programme.

- Yogasana Training Programme was organised for the benefit of the public public in association with NGOS

- Two dramas were arranged of social interest for the benefit of the public in association with NGOS

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (Acres)	6.5	--	--	6.5
Class rooms	11	--	--	11
Laboratories	01	--	--	01
Seminar Halls	01	--	--	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	17	--	--	17
Value of the equipment purchased during the year (Rs. in Lakhs)	13,49,061	--	--	13,49,061
Others – Ladies Hostel	01	--	--	01
Auditorium	01	--	--	01
Lavatory	04	--	--	04

4.2 Computerization of administration and library

> Yes, Library and Administration processes   are computerized

4.3   Library Resources:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9072	923168	92	14531	9164	937699
Reference Books	9419	972343	28	7595	9437	979938
e-Books	Accessed	Through	N-List			
Journals	20	26457	00	00	20	10000
e-Journals	Accessed	Through	N-List			
Digital Database	Accessed	Through	N-List			
CD & Video	102	9927	-	-	102	9927
Others (Maps)	31	-	-	-	31	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	26	00	03	01	01	01	Commerce	00
Added	--							

Total	26	00	03	01	01	01	Commerce	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Students are being trained to use computer, internet and teachers are encouraged to use ICT.

4.6   Amount spent on maintenance in lakhs :

i) ICT

1,00,000.0

ii) Campus Infrastructure and facilities

1,20,000.0

iii) Equipments

---

iv) Others

Total :

2,20,000.00

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Through Orientation Programme

- Through detailed prospectus

- Through notice board

- Through circulars

- Through website : www.sjmctarikere.org

5.2 Efforts made by the institution for tracking the progression

Progression are regularly monitored on 1 to 1 basis

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
305	-	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%
	172	56

Women	No	%
	133	44

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
03	64	13	222	01	303	08	71	14	212	00	305

Demand ratio   1:1   Dropout %   7%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Yes, Supported through the displaying of information about posts
called for and providing the books and materials through the library

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET `0`   SET/SLET `0`   GATE `0`   CAT `0`

IAS/IPS etc `0`   State PSC `0`   UPSC `0`   Others `0`

5.6 Details of student counselling and career guidance

> A separate students counselling and career guidance cell functions with a placement officer

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
65	305	12	02

5.8 Details of gender sensitization programmes

> Gender sensitization programmes organized

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level `32`   National level   International level

No. of students participated in cultural events

State/ University level `25`   National level   International level

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level `03`   National level   International level

Cultural: State/ University level   National level   International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	11	11000.00
Financial support from government	142	579452.00
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level   [0]   National level   [0]   International level   [0]

Exhibition: State/ University level   [0]   National level   [0]   International level   [0]

5.12   No. of social initiatives undertaken by the students   [0]

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision
- *To provide value based and quality education to transform students to become pioneers of change in the society,*
- *To provide educational opportunities to the rural, backward and downtrodden youth and make them excellent performers for national development.*

MISSION
- *To create conducive atmosphere for quality higher education,*
- *Provide good infrastructural facilities including ICT,*
- *Sensitize students to various issues and problems of the present day,*
- *Empowering the students to face the present day global challenges,*
- *To instil confidence in the students to lead a self reliant life*
- *Training students in communication, computer, entrepreneurial and social skills,*
- *Enabling students to become multi-faceted persons through co-curricular and extra-curricular activities.*

OBJECTIVES
- *The institution intends to offer relevant courses to make the students acquire knowledge and skills to face challenges and shoulder responsibilities both in their personal and public life.*
- *The college aims to provide training to enhance soft skills,*
- *The college aims to provides value orientation through NSS and special lectures,*
- *To make youth uphold the rich traditions of our nation*
- *To make teaching learner centred*

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

- The college has taken steps to develop the curriculum in accordance with needs of the students and society through feedback from students, parents, alumni and faculty members, and the same is conveyed to Board of Studies of University.

- Most of the faculty members are members of board of studies and the principal is a member of Academic Council.

- The courses are designed by the Kuvempu University and the curriculum is revised and updated by the concerned PG Department of the University, on the recommendation of the board of studies.

- In B.Com course opportunity are provided for experimental learning through the skill development activities, and in B.A. Course also there are skill development activities in economics, besides the workbook system for English language to expose to communicative skills for both courses.

6.3.2   Teaching and Learning

- Use of ICT
- Establishment of course plan (Teaching Plan)
- The academic calendar is prepared at the beginning as per the University academic calendar.
- All the teachers give assignments to the students regularly seminars are allotted to the students, group discussions are conducted.
- Students are encouraged to use audio visual methods, maps and charts.
- Students are encouraged to interact actively through the questions for clearing their doubts.
- Students are given the opportunity to identify themselves the nature of item, the treatment of it in the books of accounts.
- Teacher is in charge of the class as a mentor to monitor the academic progress of each student.

6.3.3   Examination and Evaluation

- There is an examination committee which prepares the timetable in advance for internal assessment and displays it on the notice board and also addresses the grievances related to internal assessments.

- Valued answers scripts are returned to the students and discussed in the class for clearing their doubts about marks allotted

- College conduct three tests for B.A. Course and two tests for B.Com. Course including improvement test for internal assessment 20 marks and 10 marks respectively.

- The semester end exams are conducted for eighty marks as per the Kuvempu University schedule.

- The information about method of evaluation is provided through the prospectus and notifications at the beginning of the each semester.

- Central evaluation method is for university examinations.

- Evaluation of student's performance in the tests/ assignments, and skill development activities is done in the college by the respective faculty of the department.

6.3.4 Research and Development

- Research and Development committee chalk outs the programmes to be organized in the academic year for inculcating and developing research culture among the students and the teachers.

- Research committee invites the resource persons to deliver a talk on research methodology and the areas of research and also the sources of funds available for undertaking research activities

- Faculty members are encouraged to participate in research through FIP

- The college library provides the necessary books for research

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The library has an advisory committee which comprises faculty members and student representatives, which performs the functions such as planning, decision making and controlling.

- The library purchases the important titles of text books and reference books and current new journals as per the recommendations and the necessity.

- The library is kept open for 8 hours in a working day

- To create interest among the students and faculty members for better utilization of the resources the library uses the strategies such as books exhibition, new arrivals display, information and paper clipping display user orientation classes for students and best user award to the students.

- To enhance the use of ICT the college has a computer lab with a good instructor and there is a certificate course in computer application.

- Faculty members and students are free to use internet facility

- Faculty members and students are encouraged to use and to adjust to the ICT environment by acquiring computer knowledge

- The college campus spread over in 6.5 acres of land

- A separate provision is made for NSS and other associations

- For academic activities the infrastructure facilities available are sufficient class rooms with adequate furniture, fans and lights, Xerox, audio visual aids, vast library with adequate no. of books journals, magazines and news papers, notice board, computers with internet facility

- For co-curricular activities, auditorium, audio visual hall, annual magazine, monthly paper and different Forums are created.

- For sports activities the college has a sports room with 12 stations multi-gym for indoor games and vast sports field with adequate sports equipments.

6.3.6 Human Resource Management (HRM)

- HRM of Vidyapeetha is a continuous and ongoing process of managing effectively the functions of employing, developing and compensating human resources resulting in the creation and development of human relations with a view to contributing proportionately to the institutional, individual and social goals.

- HRM of Vidyapeetha aims at motivating the employees for getting best results from them.

- HRM provides suitable opportunities to the employees to develop their talent fully so that they will get job satisfaction and improve their performance at their work.

6.3.7 Faculty and Staff recruitment

A well established HRM of the Vidyapeetha is responsible for the attraction, selection, training and assessment and rewarding of permanent employees where as for the part time employees principal and head of the department are responsible to recruit qualified staff with maintaining roaster.

6.3.8 Industry Interaction / Collaboration

College has MOUs with different industries/ organisations for academic purpose, administrative purpose, for research purpose etc.

6.3.9   Admission of Students

- The college publishes its prospectus annually and it provides adequate information regarding admission procedures, available courses, fee structure, financial assistance available from Government and endowment scholarships, free-ships and also rules and regulations of the college etc.

- An admission committee is constituted which looks after the admission process. The admission is given on the basis of their performance in the qualifying examination, Physically challenged, disadvantaged community, economically weaker sections, sport persons and girl students are given preference in the admission along with maintaining the reservation.

6.4 Welfare schemes for

Teaching	FBF, SJM FBF, Entry fees to attend and present papers in seminars/conference / workshops, loan facility from SJM Bank, treatment in SJM Hospital, Chitradurga.
Non teaching	FBF, SJM FBF, Entry fees to attend and present papers in workshops, loan facility from SJM Bank, treatment in SJM Hospital, Chitradurga.
Students	Merit scholarships/ endowment scholarships, medical check up, students safety insurance

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes [✔]   No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Principal, HOD, Management, J.D.
Administrative	No	No	Yes	Principal, Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [✔]   No [ ]

For PG Programmes   Yes [✔]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Objective type question paper pattern answer scripts evaluation computerized
- Bar coding for all subjects
- Announcements of results through net
- Online submission of Exam application forms
- Online submission of application forms for Re-evaluation, Re-totalling and for photocopy

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Feedback on different quality aspects
- Alumni meet
- Guest lecture programme organized
- Helped in organizing seminars/workshops/conferences, extension activities, sports activities, etc.
- Donated the amounts to the poor students

6.12 Activities and support from the Parent – Teacher Association

- Feedback on different quality aspects
- Parent – Teachers meet

6.13 Development programmes for support staff

The college encourages with OOD facility for supportive staff members to participate in personality development programmes like workshops, computer training, office automation

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Minimum use of plastic covers
- Plantation of saplings
- Swaccha bharath abhiyana implemented and awareness created about environment protection.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Six certificate courses designed by the staff and introduced to the students and outers

- Yoga classes for publics and students from Yoga Teacher

- Online Journal subscribed - Through N-list Programme

- Formation of Study groups consisting of advanced learner and slow learner students in which advanced learner help the slow learner in their studies

- Orientation to fresher's

- Audio visual hall

- Field trips, educational trips, surveys, seminars of each class, group discussions

- Special lectures and workshops

- Tests, assignments, skill development activities

- Top 10 students list prepared and exhibited on the notice board

- Valued answer scripts of internal tests are returned to the students and discussed in the class

- Admission and Examination work computerised

- The performance of teaching faculty evaluated by students

- Mentor system

- Semester wise college news letter

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- A detailed Academic Plan for 2017-18 was chalked out.

- One of the faculty member participated in International Level and two National Seminars as resource person.

- Faculty members participated in National Level and State Level Seminars/ Conferences.

- Faculty members Presented papers in three national level seminars.

- Six Staff members participated in workshops/Training.

- UGC sponsored Two state level and Two National Level seminars organised for the faculty and others

- Seven Students participated in NSS university level/state level events

- Health check up Programme was organised for the students and the staff.

- 52 units of blood donated in a Donation Camp organized.

- 32 Students participated in University Level sports, games and 25 students participated in cultural events.

- Yogasana Training Programme was organised for the benefit of the public in association with NGOS.

- Two dramas were arranged of social interest for the benefit of the public in association with NGOS

- 11 students were helped with financial support from institution and 142 students with the financial support from Government
.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Conducted Vachana Kammata examination for all the students of the college
- Best reader award
- Endowment scholarships
- Special lectures arranged
- Students Seminars
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*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Telecast the C.D. on environment protection.
- Plantation of saplings
- Implimented Swaccha Bharatha abhiyana and jaatha organised to create awareness about protection of environment.

7.5 Whether environmental audit was conducted?   Yes ✓   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths
- Spacious College Campus
- Supportive Management
- Well equipd college Library
- Committed Teachers
- Alumni and Parents Support
- Education at low cost
- 36 years old college

Weakness
- Lack of permanent faculty
- Poor socio economic background of the students
- 90% of the students are day scholars

Opportunities

- Optimum and effective utilization of available infrastructure and resources
- Approved under 12(f) 2(b) scheme of UGC
- Good management to support

Threats
- More No. of colleges in vicinity
- Dual policy of the Government for admission to Govt. Colleges and Private colleges
- Non-appointment of permanent teaching and non-teaching staff due to the Govt. Policy not to recruit

8. Plans of institution for next year

- To organise seminars /conferences /workshops to the faculty and to the students.
- To arrange special lectures for the students.
- To organise Blood Donation Camp/Firs Aid Awareness.
- To create awareness about road safety, safe riding and driving.
- Skill development programme for employability.
- Adoption of 5 villages.
- To depute the students to participate in workshops /competitions/sports activities
- To purchase /acquire required no of books and computers as per the requirement
- To encourage and depute the faculty to participate and present the paper in seminars/conferences /workshops

Name _Prof. Jaya Naik_   Name _Dr.G.E.Vijayakumar_

Associate Professor in Commerce   _Principal_

Signature of the Coordinator, IQAC   _Signature of the Chairman, IQAC_

Academic Calendar for 2017-18

Sl. No.	Event/ Programme	Tentative Schedule
1	Beginning of the odd semester Beginning of the even semester	01-06-2017 01-12-2017
2	Internal Tests	After 8th and 12th week of every semester
3	Closure of the odd semester Closure of the even semester	19-10-2017 31-03-2018
4	Examination and vacation for odd semester Examination and vacation for even semester	26-10-2017 to 30-11-2017 04-04-2018 to 31-05-2018

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